

*Before the Board of Supervisors in and for the  
County of Monterey, State of California*

Continued Public Hearing (Open) to           )  
Receive the Carmel Valley Trails Plan    )  
and Text from the Carmel Valley Trails   )  
Committee, Held; Staff REcommendations,)  
Approved as Amended . . . . .)

A continued public hearing (open) is held to receive the Carmel Valley Trails Plan and Text from the Carmel Valley Trails Committee.

Upon motion of Supervisor Karas, seconded by Supervisor Johnsen, and unanimously carried, the Board approves the following staff recommendations, as amended:

1.    Receives the Carmel Valley Trails Plan and accompanying text from the Carmel Valley Trails Committee;
2.    Directed the Planning and Building Inspection Department staff to review the plan and text, including liability, issues, definitions, consequences, alternatives and a needs assessment process, and return to the Board of Supervisors within 45 days with a recommendation regarding the environmental determination and a potential timeline for processing the documents; and
3.    With the caveat that owners who are opposed to having trails to across their properties, notify the Monterey County Planning and Building Inspection Department to identify those properties, on the map in a color noting that they will not be participating the trails plan. Staff is directed to develop a map based on that input received from the property owners.

I, ERNEST K. MORISHITA, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof at page   --   of Minute Book   68  , on January 24, 1995

Dated:   January 24, 1995

ERNEST K. MORISHITA, Clerk of the Board  
of Supervisors, County of Monterey,  
State of California.

By Nancy Luckenbill

Deputy

REPORT TO MONTEREY COUNTY BOARD OF SUPERVISORS

SUBJECT	BOARD MEETING DATE	AGENDA NUMBER
CONTINUED PUBLIC HEARING (OPEN) TO RECEIVE THE FINAL CARMEL VALLEY TRAILS PLAN & TEXT FROM THE CARMEL VALLEY TRAILS COMMITTEE & DIRECT PLANNING & BUILDING INSPECTION DEPT. STAFF TO RETURN WITH AN ENVIRONMENTAL DETERMINATION AND A TIMELINE FOR PROCESSING THE DOCUMENTS	1/24/95 11:35 A.M.	S-11
DEPARTMENT	PLANNING & BUILDING INSPECTION	

**RECOMMENDATION**

It is recommended that the Board of Supervisors take the following actions:

- 1) Receive the final Carmel Valley Trails Plan and accompanying text (Exhibit B) from the Carmel Valley Trails Committee and adopt the Board Order (Exhibit A).
- 2) Direct Planning and Building Inspection Department staff (see Exhibit A for Board Order) to review the plan and text and return to the Board of Supervisors within 45 days with a recommendation regarding the environmental determination and a timeline for processing the documents.

**SUMMARY**

On June 15, 1993, the Board of Supervisors appointed the Carmel Valley Trails Committee (see Exhibit C for roster) for the purpose of preparing and updating the Carmel Valley Trails Plan and text. The Committee met several times and on September 12, 1994, voted to accept the draft trails plan and text and refer the documents (see Exhibit B) to the Board of Supervisors. The environmental determination, which should be complete prior to presenting the item to the Planning Commission, will require staff review and analysis. As a result, it is recommended that staff return to the Board within 45 days with that analysis and a proposed action plan.

**DISCUSSION**

On December 16, 1986, the Board of Supervisors adopted the Carmel Valley Master Plan. A draft trails plan was prepared for the Carmel Valley area, but was not adopted since the environmental analysis prepared for the Master Plan did not specifically address the trails plan. Trail policies which apply to the Carmel Valley area are included in the Monterey County General Plan, the Greater Monterey Peninsula Area Plan, and the Carmel Valley Master Plan.

Both the trails plan and the text must be considered by the Planning Commission and the Board of Supervisors during public hearings prior to final action on the documents. If the documents are adopted, they would be included as an amendment to the Carmel Valley Master Plan. The list of long range planning projects approved by the Board of Supervisors in September 1993 includes preparation of a trails plan for the Carmel Valley

area.


**OTHER AGENCY INVOLVEMENT**

On September 12, 1994, the Carmel Valley Trails Committee voted 7 to 2 (1 absent) to accept the draft Carmel Valley Trails Plan and 7 to 1 (2 absent) to accept the text and refer the documents to the Board of Supervisors.

Representatives from the Monterey County Parks and Public Works departments, as well as the Transportation Agency of Monterey County (TAMC), State Fish and Game, the Monterey Peninsula Regional Parks District and the Monterey Peninsula Water Management District served on the Technical Advisory Committee to the Carmel Valley Trails Committee and have been involved in the trail planning process. One member of the CVTC is also a member of the Carmel Valley Road Improvement Committee. The Office of County Counsel was consulted on certain matters and/or attended meetings.

**FINANCING**

There could be an impact to the General Fund if preparation of an Environmental Impact Report is required prior to action on the trails plan. A recommendation regarding the appropriate environmental determination will be presented to the Board of Supervisors within 45 days.

  
ROBERT SLIMMON, JR., DIRECTOR,  
PLANNING AND BUILDING INSPECTION  
JANUARY 17, 1995

Report prepared by Ann Towner, Senior Planner

Report reviewed by:

  
LYNNE H. MOUNDAY  
SUPERVISING PLANNER - MPAT

Exhibits: (A) Board Order; (B) Draft Carmel Valley Trails Plan and Text (NOTE: A 22" x 17" copy of the Carmel Valley Trails Plan map is attached to the staff report prepared for the Board of Supervisors hearing previously scheduled for 1/10/95); (C) CVTC Roster; (D) Board Adopted By-Laws

cc: Clerk to Board (16); Doug Holland, County Counsel; Efren Iglesia, Deputy County Counsel; Robert Slimmon, Jr.; Dale Ellis; Nick Chiulos; Lynne Mounday; Rich Brandau, County Parks; Owen Stewart, Water Resources Agency; Public Works; TAMC; Bruce Elliott, State Fish and Game; Larry Hampson, Monterey Peninsula Water Management District; Gary Tate, Monterey Peninsula Regional Parks District; CVTC members (10); CVTC Distribution List (33 - Report Only); Ann Towner; File

AT:BSCVTC (WS/MARKULA)

# Exhibit A

*Before the Board of Supervisors in and for the  
County of Monterey, State of California*

Receive the final Carmel Valley )  
Trails Plan and Text from the Carmel )  
Valley Trails Committee (CVTC) and )  
direct Planning and Building )  
Inspection Department staff to )  
return with an environmental )  
determination and a timeline for )  
processing the documents. )

Upon motion of Supervisor \_\_\_\_\_, seconded by  
Supervisor \_\_\_\_\_, and carried by those members  
present, the Board hereby receives the final draft Carmel Valley  
Trails Plan and text from the Carmel Valley Trails Committee  
(CVTC) and directs Planning and Building Inspection Department  
staff to return within 45 days with a recommendation regarding  
the environmental determination and a timeline for processing the  
documents.

PASSED AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_,  
1995, by the following vote, to-wit:

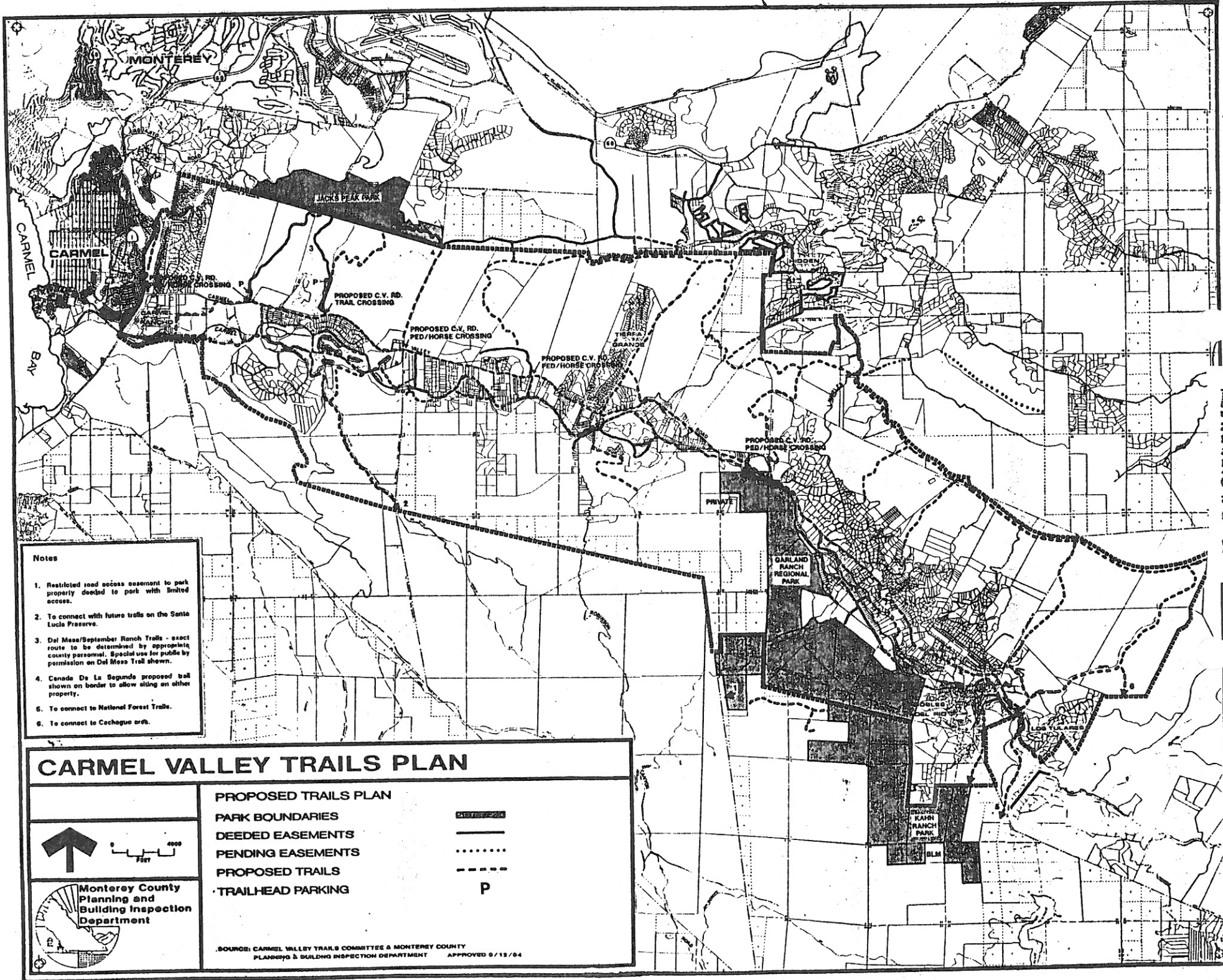
AYES:  
NOES:  
ABSENT:

I, ERNEST K. MORISHITA, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the  
foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof at page \_\_\_\_\_ of  
Minute Book \_\_\_\_\_, on \_\_\_\_\_  
Dated:

ERNEST K. MORISHITA, Clerk of the Board  
of Supervisors, County of Monterey,  
State of California.

By \_\_\_\_\_ Deputy





# Exhibit B

## REVISED DRAFT CARMEL VALLEY TRAILS PLAN (9/12/94)

### INTRODUCTION

The subject of recreational trails in Carmel Valley has been an important concern of both residents and planners for many years. Monterey County has long maintained a position supporting the development of a riding and hiking trail system. The 1980 Carmel Valley Master Plan included a policy "to increase recreational opportunities.....a system of riding, hiking and bicycle trails shall be provided through public and private efforts." Also trail corridors are delineated in Figure 12 of the Board-adopted Greater Monterey Peninsula Area Plan, adopted in December 1984, which is a part of the Monterey County General Plan.

In 1984 the County appointed a citizens advisory committee to develop a trails plan for Carmel Valley. The committee produced a draft plan which was not included in the Carmel Valley Master Plan at that time. In 1994 a new committee was appointed with the charge to review and update the trails plan.

Significant progress has been made toward preserving trails and identifying new links, especially in and near Jacks Peak Regional Park and Garland Ranch Regional Park. Garland Ranch Regional Park has been able to expand its own extensive trail system through voluntary donation of trail easements from several adjacent property owners, as well as management of easements on Carmel Valley Ranch acquired by the County through the development process. Regional Park staff and concerned residents have developed a trail from Garland Park to the Trail and Saddle Club. Since well before 1980, the County has had a long-standing policy of obtaining trail easements across lands near the Carmel River whenever the opportunity occurs.

While these successes show that trails can be developed in Carmel Valley, there are many parts of the Valley which are not accessible either to a trail system or by a public trail. Particularly lacking are completed trails which would run the length of the Valley, connecting the various neighborhoods to schools, parks, recreational facilities and other destinations.

This document provides a feasible plan for such a system, including general trail alignments, a procedure for acquisition and development, and a procedure for an active implementation effort. A framework for prioritization of trail acquisition is included in the implementation section. The County will use currently available texts to describe general standards for the design, construction, and maintenance of trails.

The County must take an active role in the implementation of this plan and use all appropriate methods to acquire easements and develop and maintain trails. The precise trail alignments will be determined on each parcel by mutual cooperation of the

property owner, the Director of the Monterey County Planning and Building Inspection Department, with input from the Manager of the Monterey Peninsula Regional Parks District and/or the Director of the Monterey County Parks Department.

## GOALS

1. To design a comprehensive trails system in Carmel Valley which will allow pedestrians, equestrians, and bicyclists not only a safe means of traveling between locations, but also provide recreational opportunities for the enjoyment of the Valley's scenic resources.
2. To propose three main trails: the Valley, Ridge and Road trails and appropriate connecting links. Secondary trails will connect these trails to population centers, residential developments, schools, and neighborhoods, equestrian centers, park and recreation facilities and other destinations.
3. To provide connections to existing and planned trails out side of the Carmel Valley Master Plan area.
4. To develop a workable, flexible trails plan that can be improved and updated as opportunities and resources become available.
5. To provide for an orderly implementation of the trails plan by giving the appropriate agencies and organizations mechanisms, processes, and guidelines so that this plan may eventually become a reality.
6. To encourage the participation of individuals, property owners, and organizations in all phases of the plan's implementation including acquisition, construction, and maintenance.



## **TRAIL SYSTEM POLICIES**

### **General Policies**

1. The Carmel Valley Trails system shall be designed to encourage and facilitate alternative means of local transportation within the valley, as well as providing for recreational uses.
2. Emphasis should be given to those trails which connect neighborhoods to population centers, schools, parks, and other recreation facilities.
3. The needs of pedestrians, equestrians and bicyclists shall be considered, and where appropriate, provided for on all public rights-of-way where such improvements will be safe for the intended use.
4. Bicycle routes must be considered in conjunction with all new road construction and improvements to existing roads and bridges.
5. Road renovation or enlargement shall include bicycle lanes, and, where feasible, unpaved pedestrian and equestrian paths.
6. The County shall provide and identify bicycle lanes the length of Carmel Valley Road and on other roads between developed areas in the valley.
7. All new bridge construction or replacement of existing bridges shall include provision for pedestrians, equestrians and bicyclists. These shall be constructed out of appropriate materials for the intended use, e.g. no metal grate deck bridges.
8. Circulation in the Village shall emphasize pedestrian routes. Walkways and paths shall be provided rather than conventional sidewalks. Priority shall be given to trails connecting Tularcitos School and the Community Center with the Little League Park and the river.
9. Emphasis shall be given to formalizing existing and establishing new interconnecting trails and bike paths between neighborhoods, schools, and to shopping and recreation facilities.
10. Protect, enhance and encourage the opportunity for the general public to view Monterey County's unique scenic resources. Scenic qualities are an important part of recreational activities and should be considered when siting all trails.

## Trail System Policies

11. This trails plan and the maps incorporated in it shall be implemented by the County following the process described in the implementation section. The County shall take an active role in the development of a valley-wide trails system.
12. The Carmel Valley trails system is intended to provide access to neighborhoods, schools, parks and recreation facilities, and other destinations.
13. A pedestrian and equestrian trail shall be established along the floor of the valley, generally following the river. Portions of this trail may not be usable year round, particularly during times of high water. All trails and river crossings shall be constructed to mitigate erosion hazards and minimize damage to the riparian vegetation, river banks, and aquatic habitat.
14. Trail segments shall be opened to the public prior to the completion of the entire network when such segments are legally accessible to the public.
15. All trails shall be located to cause the least impact on the affected properties.
16. The Ridge Trail shall connect Jacks Peak Park to Hidden Hills, Toro Regional Park, the Village and adjacent areas outside the Carmel Valley Master Plan boundary. Access to the ridge trail from the floor of the Valley shall be provided at the points shown on the trails map.
17. Parking facilities shall be established for the various segments of the trails system. These facilities shall provide spaces for cars and horse trailers and shall be designed to maintain the natural character of the sites. They shall be generally unpaved, provide adequate drainage and shall be marked and constructed to provide safe entry and exit.
18. Plans for commuter bicycle trails proposed by TAMC are considered combined use trails and have been proposed principally for the Carmel Valley Road area. The CVTC supports this multi-use trails and recommends its approval.

Combined-use trails are those suitable for use by hikers, equestrians, and cyclists. Because the needs of these users vary, combined use trails should consist of paved and unpaved trail surfaces, separated by as great a distance as possible. Trail use determination should be made during the implementation phase with the cooperation of the property owner, County Parks Department, the County Public Works Department, the County Planning and Building

Inspection Department, the Monterey Peninsula Regional Parks District, and interested volunteer trails groups.

#### Acquisition, Construction, and Maintenance Policies

18. Environmental impact reports for major subdivisions or other types of projects (i.e. pipelines, roads, etc.) shall include a section on trails discussing how these proposed projects fit within the Carmel Valley Trails Plan.
19. The trails map is intentionally non-specific on many of the larger undeveloped parcels as the design of future subdivisions cannot be predicted at this time. The trails shown on the map shall be considered a minimum that a subdivision will be required to dedicate. These trail alignments are flexible, and may be moved within the boundaries of the proposed project, with the mutual cooperation of the property owner, the Director of the Monterey County Planning and Building Inspection Department, and with input from the Director of the Monterey County Parks Department and/or the Manager of the Monterey Peninsula Regional Parks District.
20. An on-site inspection shall be made to assure that the trails will be located on appropriate terrain.
21. Encourage that recreation in-lieu fees obtained from minor and standard subdivisions be used for the acquisition, construction and maintenance of trails.
22. Motorized vehicles shall be prohibited from all equestrian and hiking trails with the exception of emergency and maintenance vehicles.
23. Suitable signs identifying the type and location of trails (i.e. walkway, bicycle path, equestrian/hiking, etc.) shall be provided.
24. The width of trail easements shall be appropriate for the location, type of terrain and intended use.

## IMPLEMENTATION

### Introduction

The Monterey County planning process has long supported the development of a riding and hiking trail system in Carmel Valley. This is the first time that both planners and citizens have had a detailed plan which will allow a well-ordered process of implementation. In the past, efforts at implementation have been passive, sporadic, and relatively localized. A coordinated and active effort is essential for the development of this trail system.

### Plan of Action

The following describes a step by step process to implement this plan.

1. **TRAILS COORDINATION:** The Monterey County Parks Department and/or the Monterey Peninsula Regional Parks District (MPRPD) are responsible for the coordination of trails. Volunteer organizations including, but not limited to, the Carmel Valley Trails Committee, are encouraged to participate in the process. Responsibilities would include all of the process from inventorying properties to coordinating volunteer organizations for construction and maintenance of trails. The Trails Management Plan prepared by the Monterey County Parks Department and/or the Monterey Peninsula Regional Parks District (MPRPD) establishes standards for trail construction and maintenance.
2. **COMPLETE A PROPERTY INDEX/INVENTORY:** One of the first tasks should be to compile a comprehensive index of the properties which contain the trail alignments proposed in this plan. The inventory will prove invaluable to both planners and property owners, description of the trails crossing the parcel and any proposed or potential development plans. The proposed trail locations will be checked in the field by County Parks Department staff, Planning and Building Inspection Department staff, or a volunteer organization.
3. **PRIORITIZATION OF TRAILS:** There are many factors affecting trail prioritization. For instance, a high priority should be given to implementing segments which: complete a major trail; connect two or more long trail segments; connect two major trails; have pending development; approach implementation deadlines; have accessible funding, etc.

As these factors will change with time and the development of the Carmel Valley and surrounding areas, the CVTC recommends a trail prioritization list be



developed each year by the Monterey County Parks Department, the County Public Works Department, the Monterey Peninsula Regional Parks District, the County Planning and Building Inspection Department, and interested volunteer organizations. This annual prioritization process will provide the most realistic and flexible implementation of the trails plan.

4. **APPLY FOR GRANT FUNDS:** Public agencies or private foundations should search out sources of local, state, or federal funds. The availability of such funds would allow outright purchase of key parcels or easements and may also fund trail construction, signing, and maintenance.
5. **ACQUIRE EASEMENTS:**

Methods of acquisition include:

- a) donations--efforts should encourage the donation of trail easements to the various organizations and agencies concerned, such as the Regional Park District, Monterey County, or the Big Sur Land Trust. Possible tax benefits to donors should be stressed, where applicable. In the last few years, important trail additions to Garland Ranch Regional Park have been obtained in this manner.
- b) subdivision process--this will continue to be an important means of acquiring trail easements, and every effort must be made to insure that all proposed subdivisions have trail systems incorporated in their plans, where appropriate.
- c) purchase--parcels or easements may be bought by the County Parks Department or the Regional Park District through the use of available grant funds, cash donations, or recreation in lieu fees from subdivisions or other projects. A portion of the annual budget should be set aside in a land acquisition fund to secure such parcels or easements when they become available.
- d) leases--leasing could be effective where a property owner realizes that it may be years before a parcel could be developed due to possible limitations imposed by the Carmel Valley Master Plan, or for other reasons. Trails could be an acceptable interim use to the property owner. A contract could be developed which precisely addresses and defines the nature of such a lease.

e) discretionary permits--Monterey County now requires the dedication of public trail easements as a condition of discretionary permits, where appropriate. This procedure should be continued.

f) scenic easements--attempts should be made to obtain trail rights on existing scenic easements. Donors of scenic easements should be encouraged to include trails within the scenic easement area.

6. **CONSTRUCT TRAILS:** As soon as all of the easements for a segment of the trails system have been acquired, efforts should begin to actually build the trail. A major portion of the labor required can probably be arranged through the coordination of volunteer organizations, i.e. school groups, local service organizations, etc. With sufficient publicity, this can be the most effective means of construction. At the same time, the County Parks Department and/or Regional Park District must be willing to provide the ancillary requirements such as any necessary maintenance, signing, and fencing. Construction and maintenance will be based upon general standards and guidelines.
7. **ANNUAL STATUS REPORTS:** An annual report shall be provided to the Board of Supervisors by the Monterey County Parks Department so that progress can be charted and the effectiveness of acquisition, grant writing, development and maintenance methods can be evaluated.

MONTEREY COUNTY BOARD OF SUPERVISORS  
(LIST CURRENT MEMBERS WHEN TRAILS PLAN IS COMPLETE)

MONTEREY COUNTY PLANNING COMMISSION  
(LIST CURRENT MEMBERS WHEN TRAILS PLAN IS COMPLETE)

CARMEL VALLEY TRAILS PLAN COMMITTEE

Robin E. Beare  
Bill Boggess  
Edgar H. Haber  
Janet Grinnell Heimann  
Rod Mills  
David S. Mullally  
Katy Peterson  
Susan A. Pius  
Gillian Taylor  
Alan Williams

TECHNICAL ADVISORY COMMITTEE STAFF

Rich Brandau, Monterey County Parks Department  
Bruce Elliott, State Fish and Game  
Larry Hampson, Monterey Peninsula Water Management District  
Gary Tate, Monterey Peninsula Regional Parks District  
Ann Towner, County Planning & Building Inspection Dept.  
Margot Yapp, Monterey County Public Works Department

Adopted by the Monterey County Planning Commission:  
Adopted by the Monterey County Board of Supervisors:

# Exhibit C

## MEMBERSHIP ROSTER FOR THE CARMEL VALLEY TRAIL COMMITTEE

Robin E. Beare  
26465 Carmel Rancho Blvd., Suite 3  
Carmel, CA 93923  
625-4200

Bill Boggess  
26165 Laureles Grade  
Carmel Valley, CA 93924  
659-4436

Edgar H. Haber  
Quail Lodge Resort and Golf Club  
8000 Valley Greens Drive  
Carmel, CA 93923  
624-1581

Janet Grinnell Heimann  
11565 McCarthy Road  
Carmel Valley, CA 93924  
659-2061

Rod Mills  
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Carmel Valley, CA 93924  
659-3745

David S. Mullally  
P.O. Box 369  
Carmel Valley, CA 93924-0369  
659-4680

Katy Peterson  
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659-2966

Susan A. Pius  
914 - 1/2 Carmel Valley Road  
Carmel Valley, CA 93924  
659-2049

Gillian Taylor  
40 Laurel Drive  
Carmel Valley, CA 93924  
625-6355

Alan Williams  
Carmel Development Company  
P.O. Box 450  
Carmel, CA 93921  
625-1090



# Exhibit D

## CARMEL VALLEY TRAILS COMMITTEE BY-LAWS

### ARTICLE I. CREATION OF THE CARMEL VALLEY TRAILS COMMITTEE

The Board of Supervisors appointed the Carmel Valley Trails Committee on June 15, 1993, hereafter known as the CVTC.

### ARTICLE II. CVTC RESPONSIBILITIES

The function of the CVTC is to recommend trail alignments for proposed trails and identify existing trail easements within the Carmel Valley Master Plan Area. The CVTC shall also develop and recommend policies for the Trails Plan text and perform such other functions as may be directed by the Board of Supervisors.

The trail evaluations shall be based on the policies contained in the Carmel Valley Master Plan and the Monterey County General Plan.

### ARTICLE III. ACTION BY CVTC

The CVTC shall prepare a draft trails plan for the Carmel Valley Master Plan which shall be submitted to the appropriate decision making authority for action. The County decision making bodies shall review, amend, delete and otherwise modify the CVTC recommendations.

### ARTICLE IV. PLANNING DIVISION STAFF RESPONSIBILITIES

The Department of Planning and Building Inspection staff shall assist the CVTC and prepare required reports and documents.

### ARTICLE V. MEMBERSHIP

#### Section 1. Members

The CVTC shall consist of ten (10) regular members.

## *Section 2.*

### *Vacancies*

- (a) Any vacancy shall be filled by the Board of Supervisors.
- (b) A vacancy shall exist when: a member fails to attend three consecutive CVTC meetings without prior notice or explanation; a formal letter of resignation is submitted to the Chairman of the Board of Supervisors; a members death, disability, or any other circumstance preventing a member from completing the term of the appointment or Committee responsibilities.
- (c) When a CVTC vacancy is imminent or when a member resigns, the Chairman shall notify the Board of Supervisors thereof in writing.

## *Section 3.*

### *Term of Office*

Each member of the CVTC shall serve at the pleasure of the Board of Supervisors.

## *ARTICLE VI. OFFICERS*

### *Section 1.*

#### *Elections*

A quorum of CVTC members shall elect a Chair and Vice-chair.

- (a) Chair. The Chair shall preside over meetings, sign documents, act as spokesperson for the CVTC, and such other duties typically performed by a Chair of an advisory committee.
- (b) Vice-Chair. The Vice-chair shall assume the duties of the Chair in the absence of the Chair.
- (c) In the event that both the Chair and vice-Chair are absent, the remaining members may elect a temporary Chair for that meeting.
- (d) The term of Chair and Vice-Chair shall be 6 months (January-June and July-December). There shall be no necessary limit on the number of terms that may be served by one person consecutively or otherwise.

## ARTICLE VII. MEETINGS

- (a) The CVTC shall hold regular meetings as warranted within the Carmel Valley Area, open and public, at such time and place as selected by a majority of the CVTC members.
- (b) Special meetings, open and public, may be held at such times and places a majority of the members direct.
- (c) The Department of Planning and Building Inspection shall supply the public with timely notice of the meeting date and place.
- (d) Meetings shall be agendized and subject to the provisions of the Brown Act.

## ARTICLE VIII. ORDER OF BUSINESS

The business of each regular meeting of CVTC shall be in the following order as printed on the agenda:

- (a) Meeting Called to order
- (b) Roll Call
- (c) Approval of Minutas (reports)
- (d) Continued items, public input, discussion
- (e) New items, public input, discussion
- (f) Public Input
- (g) Discussion
- (h) Adjournment

## ARTICLE IX. QUORUM

A quorum shall be defined as five (5) voting members present.

## ARTICLE X. RULES

All rules not herein provided shall be determined by reference to the newest edition of Robert's Rules of Order or as agreed by at least five (5)

members of the CVTC.

#### **ARTICLE XI. CONFLICT OF INTEREST**

Committee members shall disqualify themselves from making, participating in making, or voting on any decision in which they or members or their immediate families have any form of financial interest, when it may be reasonably foreseeable that such interest may be materially affected by any such decision.

#### **ARTICLE XII. AMENDMENTS**

Amendments to these by-laws shall be agreed to by at least five (5) members of CVTC subject to approval of the Board of Supervisors.

#### **ARTICLE XIII. TERMINATION OF CVTC**

The CVTC shall be terminated as such time as determined by the Board of Supervisors.